

# Notice about registration and proxies

## When is the deadline to register for the Annual General Meeting?

Your registration for the Annual General Meeting must be received by 19 May 2020, 24:00 hours (CEST) via the InvestorPortal or – if you are using the [Registration, Postal Vote, Proxy and Instructions Form](#) – at the address given below.

### Online registration on the InvestorPortal

Please register at [www.procredit-holding.com](http://www.procredit-holding.com)

(under “Investor Relations / Hauptversammlung – Annual General Meeting”) using the following user ID:

When you register on the InvestorPortal (not later than 24:00 hours (CEST) on 19 May 2020), you can choose between the following options:

- **cast your votes by postal vote**
- **issue proxy and instructions to the Company proxies**

Even after that, you can still change or revoke your votes via the InvestorPortal.

For security reasons you will be asked to create a personal password when you log in for the first time.

If you have any questions about the shareholder portal, the staff will be glad to help at the e-mail address [aktionaersportal@computershare.de](mailto:aktionaersportal@computershare.de) or the hotline-number +49 89 30903 6362.

Please kindly note the information in the invitation regarding the granting, amendment and revocation of declarations via the InvestorPortal as well as regarding the timely exercise of your voting rights. If you register via the InvestorPortal, it is not necessary to complete and return the Registration, Postal Vote, Proxy and Instructions Form.

*Link to the shareholder portal*

*Scan the QR code  
and log in*



Please use the  
**InvestorPortal**  
to exercise your  
voting rights

### Registration by using the attached Registration form

#### 1. Postal vote

Please tick the box under number 1 for postal vote and cast your vote on all proposed resolutions in box 4.

#### 2. Proxies/instructions

**2a** To grant **proxies/instructions to the proxy representatives appointed by the Company**, please tick the box under number 2a and issue instructions under number 4 with respect to all resolution proposals.

**2b** To grant **proxies/instructions to an intermediary/shareholders' association/professional representative**, please tick the box under number 2b and issue instructions under number 4 with respect to all resolution proposals.

#### 3. Representation by an authorized party

Please mark the option under number 3 and enter the data of the authorized person.

If you do not place a cross with respect to resolution proposals, this will be considered, also in the case of a proxy issued to the proxy representatives appointed by the Company, as abstention. Double markings will be deemed to be invalid. If there are individual votes on combined proposals for resolutions under one agenda item, your postal vote or instruction applies accordingly to the individual proposals for resolutions. The proxy representatives appointed by the Company can only exercise your voting rights in accordance with your instructions. The proxy representatives appointed by the Company will not carry out any instructions beyond this.

Please do not forget to sign under number 5 or to insert another conclusion to the declaration. It is assumed that the declarant(s) is/are authorized to make the declaration.

**Please return your completed registration documents to us in one of the following ways:**

By regular mail to: ProCredit Holding AG & Co. KGaA  
c/o Computershare Operations Center  
80249 München

By fax to: +49 (0)89 30903-74675  
By email to: [anmeldestelle@computershare.de](mailto:anmeldestelle@computershare.de)

If postal vote and proxies/instructions to the proxy representatives appointed by the Company are received which relate to the same shareholder number, postal vote will prevail. If, via different means of communication, contradicting declarations are received, the declaration which has been received most recently will prevail. If it is unclear which declaration has been received most recently, the declarations will be considered in the following order: 1. via InvestorPortal, 2. via email, 3. via fax, 4. via mail.

### General Information

#### Change of address:

Is the data entered for you in the share register inaccurate, such as an incorrectly spelled name, a name change or a move? In these cases, please inform your custodian bank directly. Only this can lead to a correct entry in the share register.

#### Privacy policy:

Your personal data stored in the share register is used for the purpose of properly maintaining the share register and correctly conducting the meeting. Should you have given authorization for additional use, for example for investor relations information, your data will also be used for this purpose.

For details on the handling of personal data and the rights under the General Data Protection Regulation (GDPR), please refer to the website of the Company at <https://www.procredit-holding.com/data-protection/>.